S.A.K. Case Management System
Technical Bulletin

S.A.K. Update
v2.0.0.43

Enhancements

New Look
When you first sign on you will see a new screen. This new "Search" screen allows you of find, edit case information, edit name information and add a new case.

Search
A partial match check box is located to the right of names and case information. When a partial match is checked on a name, it searches using "Begins With". When a partial match is checked on case information it searches using "Contains".

Search by Involvement
You can perform a search for cases base on their involvement i.e. Find Jones, Bob Defendants.

Add new Case
When you add a new case you will be prompted through various screens beginning with Type of Case selection, the first event and then parties. In the parties section is where you can select a name to attach to the case. If it is not found, then this is where you add the name. Note, a primary change to the system is that you can only add names in the parties section because they MUST be associated with a case.

Reporting
Many new reports have been created which are explained in the manual. The manual can be referenced in the SAK system in the About Tab.

If you have any questions about this new release feel free to call Support at 304-343-6480 extension 108 or email our support staff at support@swcg-inc.com